

Application Date: _____

Last Name

First Name

Middle Initial

Social Security Number

Contact Information:

Mailing Address

City

State

Zip

Phone

E-Mail address

Name of contact, if other than applicant

Previous or other names/aliases reflected on employment or education records

Applying for:

- Full-Time Teaching
- Part-Time Teaching
- Other: _____
- Pre-School
 - K-5
 - Resource Specialist: Subject(s): _____
- Other: _____

Also, please consider me for Substitute Teaching Summer Teaching

Bertschi School does not discriminate on the basis of race, color, creed, national or ethnic origin, or sexual orientation. Bertschi requires fingerprinting of all employees.

Applicant File

Applications will remain active for six months. Bertschi School will normally keep the application on file for 12 months. Contact the Human Resources Office about procedures for reactivating an application that is more than six months old.

Eligibility

Current Washington State Teaching Certificate #: _____

Other State(s): _____

Endorsement(s): _____

Date of Expiration: _____

If hired, can you provide documents to verify your eligibility to work in the United States? Yes No

Can you perform the essential functions of the job for which you are applying?

(either with or without accommodations)? Yes No

Are you currently certified in First Aid? Yes No

Are you currently certified in CPR? Yes No

Placement File

Do you have current placement file(s)? Yes No

I have requested a copy of my placement file to be sent to Bertschi School.

Statement

Please attach a brief statement of your teaching philosophy.

Authorization to Obtain and Release Information

I understand that any omissions on this application may prevent my application from being evaluated. I authorize Bertschi School to obtain information about my criminal history. I authorize all governmental agencies to provide information about my criminal history to Bertschi School. I verify that all information on this employment application is true and complete. I understand that any misrepresentation, falsification, or omission on this application or on other documents submitted to Bertschi School will be sufficient cause for this application not to be considered, or for discharge if I have been employed.

I authorize Bertschi School, for which I have completed an employment application and/or resume, to check my references, to obtain information from my prior employers and education institutions, and to take other actions to investigate any information provided in my employment application, and to obtain information relevant to evaluating my qualifications and fitness for a teaching position. I authorize my listed references, past employers and educational institutions, and anyone else who has information about my work history, education qualifications, or fitness, to provide such information to Bertschi School. I release Bertschi School and all persons providing information to Bertschi School from any liability whatsoever for obtaining and providing that information, regardless of the results.

Signature: _____ Date: _____

All offers of employment by Bertschi School are conditioned upon the applicant's submitting to a criminal background check. Bertschi School expressly reserves the right to revoke an offer of employment if the applicant's background check shows that he or she has been convicted of a crime.

Background and References

Education

Colleges, Universities (Name, City, State)	Degree Earned	Major & Minor

High School (Name, City, State)

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Teaching and Relevant Experience

Name of School	Address (street, city, state)	Grades taught	Subjects taught	Full/Part-Time	Dates of employment	Total years	Reason for leaving

Student Teaching or Intern Experience

School Name and Address (street, city, state)	Grade(s) taught	Subject(s) taught	Dates	Supervising Teacher

References

Please provide a minimum of three references, especially superintendents, heads, or principals under whom you have taught, who have first-hand knowledge of your character, personality, and teaching ability.

Name	Position/School	Address	Phone	E-mail

Special Training

Please indicate experience or training in any of the following:

- | | | |
|---|--|---|
| <input type="checkbox"/> Authentic Assessment | <input type="checkbox"/> Inclusive Education | <input type="checkbox"/> Visual/Manipulative Math |
| <input type="checkbox"/> Behavior Management | <input type="checkbox"/> Integrated Curriculum | <input type="checkbox"/> Whole Language |
| <input type="checkbox"/> Computer Education | <input type="checkbox"/> Multicultural Awareness | <input type="checkbox"/> Other: |
| <input type="checkbox"/> Cooperative Learning | <input type="checkbox"/> Portfolios | |
| <input type="checkbox"/> Equity Awareness | <input type="checkbox"/> Process Writing | |

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This information is voluntary and is collected only for Equal Employment Opportunity reporting purposes. It will not be considered by the school in evaluating your application or making hiring decisions. This form is to be completed and returned with the application. It will be physically separated from your other application materials and will not affect the application process in any manner. Should you prefer not to provide this information, there will be no effect on your application.

If you prefer not to provide this information, please sign and date:

Signature

Date

Sex:

 Female Male

Date of Birth:

____/____/____ (MM/DD/YY)

Race/Ethnicity:

Ethnicity (**check one**): Hispanic or Latino Not Hispanic or LatinoRace (**check all that apply**): American Indian or Alaska Native Asian Black or African American Native Hawaiian or Other Pacific Islander White

How did you learn about this job opening?

 Posted job announcement. Where? Bertschi School web site Other web site: From a Bertschi School employee University placement office: Newspaper: Friend or relative Other: _____